

Collision Safety Institute

Registration, Refund and Attendance Policy

Confirmed registration for a course may only be done through the Collision Safety Institute ("CSI") for CSI sponsored courses either:

1. On line at www.collisionsafety.net using a credit card or
2. By completing the registration form available on line at our web site and forwarding that together with either complete tuition or a Government Purchase Order (PO) to "CSI" at the address on the registration form. A PO together with the registration form may be faxed to "CSI" (the fax number is on the registration form) to complete registration.

"Classes which are 'full/closed'"

Classes which have reached maximum capacity are marked on line "class full" or "closed" (or by words to that effect) on the course listing page. Once a class is marked full, no further registration for that class will be accepted and a "waiting list" may or may not be developed depending on physical limitations of the class location (i.e.: room size). In those circumstances where a "waiting list" for potential class openings may be developed it will be cleared on a first-confirmed registration-first-served basis.

"Tuition Refunds"

Refunds are based on first (a) whether or not a class is "full" and then (b) the time between the request for a refund and the class date.

1. Once a class is marked "full/closed" on our web site listing for that class, there will be no tuition refund of the tuition paid. Tuition may be transferable to another class offering at another location or another date within 18 months of the original class for which the registration was submitted.
2. Requests for class withdrawal made less than 30 days before the class start date will result in a refund of 25% of the full tuition amount, unless the class is already marked "full/closed." Tuition may instead be transferable to another class offering at another location or another date within 18 months of the original class for which the registration was submitted.
3. Requests for class withdrawal made 30-45 days before the class start date will result in a refund of 50% of the full tuition amount, unless the class is already marked "full/closed." Tuition may be transferable to another class offering at another location or another date within 18 months of the original class for which the registration was submitted.

4. Requests for class withdrawal greater than 45 days before the class start date will result in a refund of the full tuition amount, less a \$50 administrative fee unless the class is already marked "full/closed." Tuition may be transferable to another class offering at another location or another date within 18 months of the original class for which the registration was submitted.
5. Registrations transferred to another class are non refundable. In all cases, in lieu of a refund, the full tuition amount paid may be applied as a credit toward another class offering at another location or another date within 18 months of the original class for which the registration was submitted. No tuition refunds are offered for "transferred" tuition outside that time and transferred tuition is transferable for a year from the start date of the original class for which an individual is registered.

"Substituting a student"

At times, it may be necessary to substitute one individual for another after a registration has been made and confirmed. Within the limits of the refund policy outlined in this document, the "ownership" of a seat in a class falls to the individual or entity which submitted the registration and is transferrable. As such, within the limits of the refund policy, it may be transferred to another individual without penalty to the original class the registration was submitted for or an offering at another location or another date within 18 months of the original class for which the registration was submitted.

Terms of Service

As indicated by "agreeing to the terms of service" during registration, this Agreement ("Agreement") is made and entered into on the date of registration by the registered attendee ("Attendee") for the indicated registered course ("Course") to be held in the location indicated during the registration process.

1. PARTIES

The parties to this Agreement are Attendee and the Collision Safety Institute, LLC and the sponsoring agency as indicated on the class registration (collectively referred to as "Organizers").

2. PURPOSE

The Course is a training opportunity for police officers, engineers, insurance professionals, and others involved in automobile crash analysis to hear from leading speakers in the field on topics associated with crash reconstruction over the dates indicated at registration.

3. INDEMNIFICATION

Attendee agrees to indemnify and hold harmless Organizers, its owners, employees, staff, speakers and presenters, exhibitors, and vendors of the Course from and against any and all claims, damages,

and expenses, including reasonable attorney's fees, arising from Attendee's participation in the Course.

4. CANCELLATION POLICY

The Attendee acknowledges and agrees to the following cancellation policy.

5.1 Refund Policy:

- Once a class is marked “full/closed” on our web site listing for that class, there will be no tuition refund of the tuition paid. Tuition may be transferable to another class offering at another location or another date within 18 months of the original class for which the registration was submitted.
- Requests for class withdrawal made less than 30 days before the class start date will result in a refund of 25% of the full tuition amount, unless the class is already marked “full/closed.” Tuition may instead be transferable to another class offering at another location or another date within 18 months of the original class for which the registration was submitted.
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- Requests for class withdrawal greater than 45 days before the class start date will result in a refund of the full tuition amount, less a \$50 administrative fee unless the class is already marked “full/closed.” Tuition may be transferable to another class offering at another location or another date within 18 months of the original class for which the registration was submitted.

5.2 Rollover Policy:

- Registrations transferred to another class are non refundable. In all cases, in lieu of a refund, the full tuition amount paid may be applied as a credit toward another class offering at another location or another date within 18 months of the original class for which the registration was submitted. No tuition refunds are offered for “transferred” tuition outside that time and transferred tuition is transferable for a year from the start date of the original class for which an individual is registered.

5.3 Transfer Policy:

- Registrations are transferrable within the limits of the cancellation policy dates above.

5.4 Exclusions:

- Cancellations due to weather, airport or other travel disruptions, war, attendee illness, etc. are not the responsibility of the organizers and no refund will be given.

5.5 Disclaimer:

- Attendees are advised to get travel disruption insurance.

- Hotel reservations and the cost of hotel stay, meals, incidentals, and travel to and from the Course are the responsibility of the Attendee.

5.6 Force Majeure:

- The organizers shall not be liable for any cancellations or postponements of the conference caused by acts of God, acts of government, strikes, fires, floods, pandemics, or any other cause beyond the control of the organizers

6. HOTEL RESERVATIONS AND COSTS

- Hotel reservations and the cost of hotel stay, meals, incidentals, and travel to and from the Course are the responsibility of the Attendee.

7. GOVERNING LAW

- This Agreement shall be governed by and construed in accordance with the laws of the state of Texas.

8. AMENDMENTS

- This Agreement may only be amended in writing and signed by both parties.

9. ENTIRE AGREEMENT

This Agreement constitutes the entire understanding between the parties and supersedes all prior or contemporaneous negotiations, understandings, and agreements, whether written or oral, relating to the subject matter of this Agreement.

By clicking the "Place Order" button on the registration page, you acknowledge that you have read and agree to these terms and conditions for the course and our Privacy Policy.